

PARADISE RANCH ESTATES ROAD ADVISORY BOARD

Meeting Summary for January 6, 2018

- PREPRD Finances.
- Preparation for IRA Annual Meeting
- Current Work in PRE
- PRERAB Budget Planning
- More below. . .

Minutes

Paradise Ranch Estates Road Advisory Board January 6, 2018

The Paradise Ranch Estates Road Advisory Board met on January 6, 2018, at the Ongerth residence in Paradise Ranch Estates. The meeting was attended by members Mike Ongerth, John Levy, Tamia Marg Anderson, Ron Bennett, Joe Burgess, Jack Soman and Ken Drexler, Secretary. Tim Stanton, IRA President, and Julie Merk also attended. Ken Drexler led the meeting.

1. PREPRD Finances. Ken Drexler gave a brief update on the finances of the Paradise Ranch Estates Permanent Road Division: PREPRD had \$255,895 at the start of July 2017. Since then it has received an estimated \$22,900 in property taxes for a total of \$278,795. To the date of the meeting, a total of \$44,950 has been paid out (\$20,570 on vegetation management work and \$24,380 on road maintenance roads in PRE, leaving approximately \$233,845 in the PREPRD account.

2. IRA General Meeting. Tim Stanton said that 30 minutes of the January 13th IRA General Meeting would be allocated to road topics. David Wilson would lead off with some early history of the roads in PRE, followed by John Levy and an analysis of the cost of a re-paving project, followed by Ken Drexler describing the IRA/PRERAB Task Force and its work and the selection of a consulting engineer. PRERAB plans to distribute an updated version of its FAQ (Frequently Asked Questions) at the meeting for background. Ken suggested that the FAQ be edited to note that PRERAB's authority only covered road safety and maintenance issues and that it did not have authority to address fire safety in PRE except when it directly impacts the roads and their use.

3. Selection of Engineering Consultant. Mike Ongerth reported that he and Tim had taken two of the potential engineering consultants for the paving project on tours of

the roads in PRE. The firms participating were ILS Associates and Oberkamper. Although Mike said that he had contacted CSW-Stuber-Stroh about a tour, the firm had not responded.

As to the next steps, Mike suggested that they would include one hour presentations by each of the two or three potential consulting firms followed by 30 minutes for questions from Task Force members. Attendance at the presentations would be open to PRE residents who ask questions through Tim or Mike. Then the Task Force would select the lead candidate and discuss the details of the work and its likely cost with that candidate.

4. Current Work. Mike reported on the status of current and recently completed road-related projects:

- Dirt Road Work. Mike said that Inverness Gardening Service (IGS) had completed its work cleaning ditches, repairing road surfaces and clearing 37 drop boxes. He said its work was excellent. The project included grading at the east end of East Robert and at the Burgess curve on Sunnyside.

- Asphalt Patching. IGS has also completed asphalt patching work on Drakes View from Sir Francis Drake up to Tank No. 2, plus some patching on Baywood. As a result of this work, all of the major potholes on Drakes View have been fixed.

- Sight lines and SOD Tree Work. Mike reported that he and Joe Burgess had identified needed sight line and SOD tree removal work and contacted three potential contractors: Pineta, Pacific Slope and Inverness Gardening Service. Only Pacific Slope and IGS submitted bids. As Pacific Slope submitted the lowest bid, it was awarded the job. The work began in early January and was completed in two days. Mike said that its crew was very efficient. It proceeded by felling trees which were to be removed and then cutting them up as they lay on the ground, rather than climbing each tree and dropping it in sections. Mike said there was one complaint about debris left by Pacific Slope's crew.

- Emergency Tree Work. The day after the sight line and SOD tree project was finished, a tree limb fell from the 23 Drakes View property onto the fence at 20 Drakes View, blocking the road. The Marin Sheriff and two fire trucks responded and cleared the road. Pacific Slope then completed removal and cutting of the tree limb.

- Mirrors. John Levy reported on changes in the traffic safety mirrors along the roads: Two large mirrors have been installed on Drakes View, one across from the bulletin board and one on the Ron Bennett fence below the Douglas-Drakes View intersection. The smaller mirrors from those two locations were installed on Sunnyside at

No. 60 and before the Dover intersection.

5. Budget Planning. Mike noted that PRERAB did not have an annual budget and suggested that at its next meeting the members prepare one including the cost of the following usual projects: flashy fuels, trees (sight lines and SOD trees), dirt road maintenance, asphalt repairs, signs and mirrors and the engineering consultant (to the extent this was not paid for by the County). Mike asked Ken, before the next PRERAB meeting to distribute information about the amounts spent on these projects in prior years.

6. Miscellaneous. One of the members suggested that one or more reflectors be placed on Douglas at the narrow section just east of the driveway at No. 7 Douglas.

Finally, The board paused to note the passing of Harvey Freed, a longtime part-time resident of PRE and one of the original members of PRERAB.

Next Meeting: PRERAB members tentatively set its next meeting for 9:30 a.m. March 3, 2018 at the Ongerth residence.

KD 2/8/2018