

# PARADISE RANCH ESTATES ROAD ADVISORY BOARD

## Meeting Summary for March 2, 2024

- PRERAB Finances
- Recent Storms - Road Impacts
- Road Board Jobs & Operating Procedures

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### Minutes

The Paradise Ranch Estates Road Advisory Board met on March 2, 2024, via a Zoom video conference arranged by Randy Merk. The meeting was attended by John Levy, Randy Merk, Julie Merk, Christian Winslow and Ken Drexler, Secretary. Gordon Bennett attended a portion of the meeting. Ken Drexler led the meeting.

1. PRERAB Finances: Before the meeting, Ken distributed a summary of the Road Division's finances covering the period from July 2023 into February 2024. The Statement showed that as of February 2024, the Road Division had a cash balance of \$191,599. He explained that \$141,344 of these funds will be used to make the first payment on the loan which funded the recent paving project. This payment would reduce the Road Division's funds to \$50,253, except in April, the Road Division expects to receive about \$32,000 in property tax funds plus about \$9,000 in parcel tax funds which are not dedicated to the paving project. This should provide about \$90,000 available to pay for road work.

Gordon Bennett suggested that the summary of Road Division finances distributed to the Board was not "forward looking" and suggested that a spreadsheet be posted showing the Road Division's funds on a regular basis. He suggested monthly. Randy Merk replied that posting the Road Division finances monthly would be too much of a burden although, he said that the Road Board's budget for the year could be posted on the website.

2. Recent Storms - Road Issues: Ken reported that although the recent storms had caused trees and branches to fall into and block some of the roadside ditches, NCRC had recently cleared this woody material. He said he is awaiting a proposal from NCRC for work to reduce the drop offs at several locations along the edge of the new paving by adding material and to extend a culvert at Buck Point. Other issues that remain to be addressed include a gully on Douglas at No. 50, water control issue on Elizabeth which affects Sunnyside, drop boxes at the shoofly near 7 Douglas, 35 Sunnyside and at the 61-71-81-91 driveway on Dover. Also there were also many potholes and gullies on the roads which needed to be addressed after the rains let up.

3. Road Board Jobs and Operating Procedures: The Board members then turned to a discussion of the Road Board's jobs descriptions and its operating procedures. The jobs include a Board chair, a Road Lead to oversee maintenance and a Secretary. The member briefly discussed whether there should be term limits for these positions. Ken opposed this suggestion, noting that the operation of the Road Board benefitted from the long term experience of its leaders. However, there seemed to be agreement that the Road Board leadership should be reviewed every three years.

As to the Operating Procedures, suggestions were made to add the following: a descriptions of when the Board meets (bi-monthly and as needed), the responsibilities of Board members and a statements that the Road Board would coordinate its work with the Inverness Ridge Association.

A member asked if the PRE road leads could be asked to monitor and report on road conditions. Christian said he doubted that this would work because the lead's focus was on natural disasters rather than road conditions.

Finally, Christian suggested that the Board consider preparing a handout for PRE residents, particularly new ones, which described how road issues were handled in PRE.

4. Road News: Ken suggested that the Board should distribute "Road News," a publication describing its current and pending projects and the roads they would affect. One member suggested that the Road News be combined with the Board's meeting minutes. Ken suggested that the two documents had a different focus: The minutes mostly concerned internal Board discussions and how the Board works while the Road News would focus on informing residents about the work itself.

5. New Road Board Members: After it was noted that the three PRE residents who had indicated an interest in joining the Board had been unable to attend the meeting or attended only briefly, it was decided to defer this issue to a later meeting.

NEXT MEETING: The members decided to tentatively schedule its next meeting for April 20 or April 27, because the usual date for meeting, May 4<sup>th</sup>, was the date of the Inverness Ridge Association's General Meeting.

KD  
3/23/2024